

**IPSA Repayments Coversheet (to submit with a cheque)**

Your name: \_\_\_\_\_

Your constituency: \_\_\_\_\_

Total amount you wish to repay: £ \_\_\_\_\_

Month of the **original claim/payment card transaction/simplified payment** (*delete as appropriate*)  
this repayment relates to:

\_\_\_\_\_

Form number of the original claim: \_\_\_\_\_

Line number(s) of the specific item(s) you wish to repay: \_\_\_\_\_

\_\_\_\_\_

Short description(s) of the specific item(s) you wish to repay: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Short explanation of why you wish to repay: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please print this coversheet and send it, with a cheque made payable to the Independent  
Parliamentary Standards Authority, to:**

**IPSA  
7th floor  
Portland House  
Bressenden Place  
London  
SW1E 5BH**